

## **Deadlines for FY12 Contracts, Amendments, and Line-Item Transfers**

Amendments for human services contracts and grants for FY12 must be submitted to the Office of Logistics and Rate-Setting mailbox (DHS-OLRS@michigan.gov) at least three months prior to the contract/grant end date. For contracts that correspond with the fiscal year (contract periods that end September 30), the deadline for submitting amendments is June 29, 2012.

Line-item transfer requests must be submitted to the OLRS mailbox at least two months prior to the contract/grant end date. For contracts that correspond with the fiscal year, the deadline for submitting a line-item transfer request is July 31, 2012.

The deadline for submitting new contract requests for FY12 is June 1, 2012.